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## REPORT OF CABINET

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### MEETING HELD ON 8 JUNE 2006

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Chairman: \* Councillor Chris Mote

Councillors: \* Mr David Ashton \* Janet Mote  
\* Mrs Marilyn Ashton \* Paul Osborn  
\* Miss Christine Bednell \* Mrs Anjana Patel  
\* Mrs Kinnear \* Eric Silver

\* Denotes Member present

#### **PART I - RECOMMENDATIONS**

##### **RECOMMENDATION I - Key Decision - Corporate Plan 2006-2009**

Members considered the draft Corporate Plan 2006/07 and noted the requirement to publish the Plan by no later than 30 June 2006.

The Portfolio Holder for Strategic Overview and External Affairs advised that the draft Corporate Plan was a 'living' document, reflected the Administration's way forward and also linked in with their manifesto pledges.

Having approved the draft Corporate Plan, including the Best Value Performance Plan 2006/07, for publication at or before 30 June 2006, noted that a summary of the Plan would be circulated to all households within the Borough and to Council staff and agreed that the Plan be passed to the Chair of the Overview and Scrutiny Committee

**Resolved to RECOMMEND:** That the Corporate Plan be adopted.

**Reason for Recommendation:** The draft Corporate Plan 2006-09 outlined what the Council was going to achieve during 2006/07 in relation to the new Administration's corporate priorities.

(See also Minute 10).

**PART II - MINUTES**1. **Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interest made by Members in relation to the business to be transacted at this meeting.

2. **Minutes:**

**RESOLVED:** That (1) the minutes of the meeting held on 6 April 2006, having been circulated, be taken as read and signed as a correct record;

(2) the minutes of the meeting held on 16 March 2006, having been agreed at the meeting held on 6 April 2006, be signed as a correct record.

3. **Arrangement of Agenda:**

During this item, the Portfolio Holder for Community Equality acknowledged Councillor Idaikkadar's four day fast outside the Houses of Parliament in protest at the persecution of his fellow Tamils in Sri Lanka.

During the course of the meeting, the Chair indicated that he would be reporting, as a matter of urgency, on the proposals to introduce a 15-minute question time for Council Members at future meetings of Cabinet. Consideration of this matter would enable Members to have advance notice of the proposal to be implemented at the next meeting.

**RESOLVED:** That all business be considered with the press and public present.

4. **Petitions:**

**RESOLVED:** To note that no petitions had been received.

5. **Public Questions:**

**RESOLVED:** To note that the following public questions had been received:-

1.

**Questioner:** Mr Colin Gray

**Asked of:** Councillor Chris Mote (Portfolio Holder for Strategic Overview and External Affairs)

**Question:** 'When Harrow Council adopted the Leader and Cabinet model in November 1999 membership comprised councillors representing all the major political parties. This practice to involve all parties in Cabinet continued until May 2006. Can you please explain why under your administration membership of Harrow Council's Cabinet no longer includes members of opposition parties?'

2.

**Questioner:** Marie-Louise Nolan

**Asked of:** Councillor Chris Mote (Portfolio Holder for Strategic Overview and External Affairs)

**Question:** 'I note that in the new administration's list of committees, panels and forums no mention is made of the Wealdstone and Marlborough Neighbourhood Renewal Forum. Can you please explain why this has been omitted?'

[Note: Under the provisions of Executive Procedure Rule 16.4, the questioners each asked a supplementary question which was additionally answered].

6. **Forward Plan 1 June - 30 September 2006:**

The Portfolio Holder for Business Development advised that a regular rotation of items would be established and reflected in the proposed open meetings due to commence in September 2006. This would enable a longer question time for members of the public.

**RESOLVED:** To note the contents of the Forward Plan for the period 1 June – 30 September 2006.

7. **Reports from the Overview and Scrutiny Committee or Sub-Committees:**

**RESOLVED:** To note that no reports had been received.

8. **Terms of Reference of Executive Subsidiary Bodies and other bodies:**

Members noted the proposal to re-establish a range of Advisory Panels, Consultative Forums and other bodies with the terms of reference circulated on the agenda. It was noted that the Business Transformation Partnership Sub-Committee and Budget Review Working Panel would be established as advisory panels and that revised terms of reference for the Business Transformation Project Partnership Board had been circulated on the supplemental agenda.

**RESOLVED:** That the Advisory Panel and Consultative Forums and other bodies be established with the terms of reference circulated on the Cabinet agenda.

**Reason for Decision:** To establish the bodies for the new Municipal Year.

9. **Appointment of Chairs, Committees, Panels, Forums and other bodies:**

Members considered the appointment of Chairs and the proposed memberships of Cabinet's subsidiary bodies and the Business Transformation Project Partnership Board. Members noted the tabled amendments to the nominations to the Business Transformation Partnership Panel and the Board.

**RESOLVED:** That the appointments set out in the schedule attached at Appendix 1 to these minutes be confirmed.

**Reason for Decision:** To establish the bodies for the new Municipal Year.

10. **Key Decision - Corporate Plan 2006-2009:**

(See also Recommendation I).

Having recommended that Council adopt the Corporate Plan for publication, it was

**RESOLVED:** (1) That the draft Corporate Plan 2006/2009, including the Best Value Performance Plan 2006/2007, be approved for publication at or before 30 June 2006;

(2) to note that a summary of the Corporate Plan would be distributed to all households within the Borough as an inserted supplement in the September edition of Harrow People at the end of August 2006 and that, in addition, a summary version would be prepared and distributed to all Council staff in July;

(3) that the Corporate Plan be referred to the Chair of the Overview and Scrutiny Committee in the absence of review by the Overview and Scrutiny Committee.

**Reason for Decision:** The draft Corporate Plan 2006–09 outlined what the Council was going to achieve during 2006/07 in relation to the new Administration's Corporate Priorities. The Plan was a core document to which all plans across the organisation were related – the 'golden thread'.

11. **Timetable for the Preparation and Consideration of the Statutory Plans and Strategies 2006/7:**

Members noted that the Council's Constitution required the Executive to determine a timetable for the preparation and consideration of statutory plans and strategies.

The Portfolio Holder for Business Development advised that he had established the level of commitment to the existing plans and strategies and that he was satisfied with the proposed timetable.

**RESOLVED:** That the timetable for the preparation and consideration of the statutory plans and strategies set out in Appendix 2 to these minutes be approved.

**Reason for Decision:** To comply with the requirements of paragraph 3 of the Budget and Policy Framework Procedure Rules set out in Section 4c of the Council's Constitution.

12. **Key Decision - Public Realm Services - Key Issues:**

The Portfolio Holder for Public Realm - Urban Living introduced the report, which updated Members on progress on the change in frequency of the collection of the Brown and Waste Bins and proposed moving the timetable for change from September

2006 to July 2006. The report also looked at the impact of the reduction in budget within public realm maintenance and the effect this would have on service standards.

The Portfolio Holder for Public Realm - Urban Living emphasised the need for clear publicity in relation to the changes in the waste service. In relation to public realm, she advised that there had been a significant budget reduction and that more were expected. A strict monitor of the situation was required. The Portfolio Holder added that she was grateful to both Unison and GMB for their positive attitude to the report and its proposals.

An amendment in the name of Councillor Mrs Kinnear in relation to waste collection was moved and it was

**RESOLVED:** That (1) the change in collection frequency be implemented in July 2006;

(2) the three strikes policy be discontinued and that contaminated bins be subject to the £20 collection charge;

(3) the Council agree, in principle, to implement the powers in the Clean Neighbourhood Act to issue Fixed Penalty Notices to residents who did not properly segregate their waste and that officers prepare a report on the process to be adopted in July 2006;

(4) the Council agree, in principle, to implement the powers under the Environmental Protection Act to introduce compulsory recycling and that officers prepare a report on the process to be adopted in July 2006;

(5) the Council would actively support the prosecution of people who physically abused the workforce in accordance with the Council's Policy on Assaults on staff in the course of their duties and would seek to publicise any successful prosecutions;

(6) biodegradable and compostable bags, complying with EN13432, be made available to residents – subject to a charge;

(7) officers investigate the options for providing a chargeable bin washing service to be run at nil cost;

(8) the policy to allow residents to exchange Waste Bins for Brown Bins be discontinued and households be restricted to one Brown Bin each;

(9) the home compost scheme be continued but on the basis that the compost bins would be provided free of charge, to encourage take up of the scheme and reduce the overall amount of waste handled by the Council;

(10) residents requiring additional capacity to deal with disposable nappies be provided with an additional bin, subject to a quarterly hire charge of £20, for a period of up to two years, which would be emptied once a fortnight;

(11) in conjunction with (10) above, a Real Nappy officer be recruited, on a two-year contract, to promote the take-up of reusable nappies by parents, the health service and baby-care professionals;

(12) Harrow work closely with the West London Waste Authority to find alternative composting sites in the short term and, in the medium term, work to identify and procure permanent additional local capacity;

(13) the weekly Brown Bin service be collected fortnightly from the end of November to the end of March (or Easter – whichever is earlier) each year (alternating with Waste Bin collections);

(14) collections of the Brown Bin, Waste Bin and Green Box service continue throughout the Christmas/New Year period (on a two-week cycle);

(15) a separate collection round service be provided to businesses, schools and similar organisations, once a week, for the collection of cardboard with a collection charge of £7.00 per 1100/1280 litre bin;

(16) a review of the Green Box / Waste Bin service be conducted to determine the best options for developing the service, with a report back by September 2007;

(17) the publicity programme set out in Appendix B to the report of the Executive Director (Urban Living) be approved;

(18) the revised public realm maintenance standards following the reduction in budget be noted;

(19) the desirable list of service objectives for public realm maintenance set out in Section 3 to the report of the Executive Director (Urban Living) be noted;

(20) the proposal to integrate service delivery of waste management and public realm maintenance in the Autumn of 2006 be noted;

(21) the waste collection service be kept under constant review with regular reports to the Portfolio Holder for Public Realm – Urban Living and, if appropriate, Cabinet.

**Reason for Decision:** The Council would increase its recycling rate in line with the proposals in the West London Waste Authority joint waste strategy, achieve its statutory target for 2005/6 and reduce its future liabilities under the Landfill Allowance Trading Scheme.

The integration of Public Realm Services and the implementation of co-ordinated working would allow improved management of the waste management service and improve Value for Money across Public Realm Services by allowing more efficient use of managerial and operational resources.

13. **Key Decision - Draft London Plan Alterations - Housing Provision Targets - Examination in Public:**

The Portfolio Holder for Property, Housing Planning (Development) and Planning (Strategic) introduced the report, which sought approval to the Council advising the Panel undertaking the Examination in Public into the Draft London Plan Alterations on Housing Provision Targets that it wished to withdraw its 'objection' in respect of the small sites allocation as it was recognised that the uplift now included was only 11% in practice, representing only a small element of the overall target. The report advised that the Council had accepted that the overall target was achievable, that the Council would not now wish to be seen as objecting to any aspect of the Draft Alterations and that the Panel would need to receive the Council's decision by the start of the proceedings on 13 June 2006.

**RESOLVED:** That the Panel undertaking the Examination in Public into the Draft London Plan Alterations on Housing Provision Targets be advised that the Council wished to withdraw its 'objection' in respect of the small sites allocation of the overall housing provision target.

**Reason for Decision:** The Council's position with regard to its acceptance that the overall housing target included in the Draft Alterations was achievable would not be subject to any qualification. Resources would not need to be deployed by officers in preparing evidence for, and appearing at the Examination in Public to both elaborate upon, or sustain the 'objection'.

14. **Any Other Urgent Business - Councillor Question Time at Cabinet:**

The Chair advised that at future meetings of Cabinet, 15 minutes would be set aside for questions from Council Members in relation to any item appearing on the agenda for the meeting. A letter detailing the proposal would be forwarded to the Leader of the Labour Group.

(See also Minute 4).

(Note: The meeting, having commenced at 7.30 pm, closed at 7.52 pm).

(Signed) COUNCILLOR CHRIS MOTE  
Chairman

## APPENDIX 1

**CABINET ADVISORY PANELS 2006/2007**

(Membership in order of political group nominations)

**Conservative****Labour****(1) BUDGET REVIEW WORKING PANEL (6)****(4)****(2)****I.  
Members****D Ashton (CH)  
John Cowan  
Ferrari  
Mudhar****Foulds \*  
Bill Stephenson****II.  
Reserve  
Members**1. Zeid  
2. Sheinwald  
3. Macleod-Cullinane  
4. Miah1. Idaikkadar  
2. Choudhury  
3. -**(2) BUSINESS TRANSFORMATION PARTNERSHIP PANEL (5)****(3)****(2)****I.  
Members****D Ashton (CH)  
C Mote  
Osborn****O'Dell \*  
N Shah****II.  
Reserve  
Members**1. Macleod-Cullinane  
2. Benson  
3. Weiss1. Idaikkadar  
2. Bill Stephenson  
3. -

[Note: The Councillor representatives on the Partnership Board should be the same as the full-voting Members of the Business Transformation Partnership Committee.]

**(3) EDUCATION ADMISSIONS AND AWARDS PANEL (3)****(2)****(1)****I  
Members****Janet Cowan (CH)  
Joyce Nickolay****Choudhury \*****II.  
Reserve  
Members**1. Kara  
2. Vina Mithani  
3. Solanki1. Omar  
2.  
3.

**(4) GRANTS PANEL (10)****(6)****(4)****I.**  
**Members**

**Anderson**  
**Billson**  
**Myra Michael**  
**Joyce Nickolay (CH)**  
**Anjana Patel**  
**Sheinwald**

**Mrs Rekha Shah \***  
**Nana Asante**  
**Omar**  
**Mrs Sasi Suresh**

**II.**  
**Reserve**  
**Members**

1. Kulkarni  
2. Marilyn Ashton  
3. Julia Merison  
4. Mudhar  
5. Zeid  
6. Susan Hall

1. Ismail  
2. Gawn  
3. Idaikkadar  
4. Lavingia

**(5) HARROW BUSINESS CONSULTATIVE PANEL (4)****(2)****(2)****I.**  
**Members**

**Susan Hall**  
**Kara (CH)**

**Choudhury \***  
**Ferry**

**II.**  
**Reserve**  
**Members**

1. Teli  
2. Vina Mithani  
3. Myra Michael

1. Idaikkadar  
2. Mrs Sasi Suresh  
3. -

**(6) HOUSING IMPROVEMENT OPTIONS ADVISORY PANEL (6)****(4)****(2)****I.**  
**Members**

**Anderson**  
**Marilyn Ashton**  
**Billson (CH)**  
**Susan Hall**

**Currie \***  
**Ferry**

**II.**  
**Reserve**  
**Members**

1. Versallion  
2. Benson  
3. Teli  
4. Solanki

1. Idaikkadar  
2. Gawn  
3. -

Advisers (Non-Voting):-

2 Tenant Federation representatives

1 Unison representative

2 ALMO Shadow Board (non-Councillor) representatives

**(7) PUBLICATIONS PANEL (6)****(4)** **(2)****I.**  
**Members****Mrs Champagne  
Macleod-Cullinane  
Osborn (CH)  
Weiss****Foulds \*  
Ferry****II.**  
**Reserve**  
**Members**1. Seymour  
2. Romain  
3. -  
4. -1. Bill Stephenson  
2. Perry  
3. -**(8) STRATEGIC PLANNING ADVISORY PANEL (7)****(4)** **(3)****I**  
**Members****Marilyn Ashton (CH)  
Mrs Bath  
Benson  
Mrs Kinnear****N Shah \*  
Idaikkadar  
Ferry****II.**  
**Reserve**  
**Members**1. Kara  
2. Versallion  
3. Chowdhury  
4. Anderson1. Dharmarajah  
2. Miles  
3. Ray**(9) SUPPORTING PEOPLE PANEL (5)****(3)** **(2)****I.**  
**Members****Myra Michael  
Vina Mithani  
Silver (CH)****Margaret Davine \*  
Gawn****II.**  
**Reserve**  
**Members**1. Mudhar  
2. Zeid  
3. Sheinwald1. Lavingia  
2. Ismail  
3. -



**(10) TOWN CENTRE PROJECT PANEL (6)****(4)****(2)****I.**  
**Members****D Ashton**  
**Marilyn Ashton (CH)**  
**Mrs Kinnear**  
**C Mote****O'Dell \***  
**N Shah****II.**  
**Reserve**  
**Members**1. Christine Bednell  
2. Silver  
3. Janet Mote1. Bill Stephenson  
2. Margaret Davine  
3. -**(11) TRAFFIC PANEL (10)****(6)****(4)****I.**  
**Members****Marilyn Ashton**  
**Mrs Bath**  
**Kara**  
**John Nickolay (CH)**  
**Teli**  
**Zeid****Miles \***  
**Choudhury**  
**Perry**  
**Ismail****II.**  
**Reserve**  
**Members**1. Benson  
2. Chowdhury  
3. Kulkarni  
4. Osborn  
5. Vina Mithani1. Currie  
2. Henson  
3. Ray  
4. Ferry**(CH)**  
**(VC)**

= Chair

= Vice-Chair (appointments currently outstanding)

\* Denotes Group Members on Panels for consultation on administrative matters.

**CONSULTATIVE FORUMS****“ADVISORY” COMMITTEES ESTABLISHED UNDER SECTION 102(4) OF THE LOCAL GOVERNMENT ACT 1972, APPOINTED BY CABINET**

(Membership in order of political group nominations)

**Conservative****Labour****(1) EDUCATION CONSULTATIVE FORUM (7)**

	<b>(4)</b>	<b>(3)</b>
<b><u>I.</u></b>	<b>Mrs Bath</b>	<b>Bill Stephenson *</b>
<b><u>Members</u></b>	<b>Christine Bednell (CH)</b>	<b>Ray</b>
	<b>Kara</b>	<b>Gate</b>
	<b>Janet Mote</b>	
<b><u>II.</u></b>	1. Julia Merison	1. Thammaiah
<b><u>Reserve</u></b>	2. Vina Mithani	2. Ismail
<b><u>Members</u></b>	3. Jean Lammiman	3. Perry
	4. Miah	

(Representatives of the Teachers', Governors', Elected Parent Governor Representatives', Denominational Representatives' and Arts Culture Representatives' Constituencies)  
(Mr.P.Large (Teacher Representative) (VC))

**(2) EMPLOYEES' CONSULTATIVE FORUM (7)****Council Representatives**

	<b>(4)</b>	<b>(3)</b>
<b><u>I.</u></b>	<b>D Ashton</b>	<b>N Shah *</b>
<b><u>Members</u></b>	<b>Mrs Bath (CH)</b>	<b>Currie</b>
	<b>Billson</b>	<b>Henson</b>
	<b>C Mote</b>	
<b><u>II.</u></b>	1. Joyce Nickolay	1. Gate
<b><u>Reserve</u></b>	2. Osborn	2. Ferry
<b><u>Members</u></b>	3. Julia Merison	3. Mrs Sasi Suresh
	4. Ferrari	

[Note: In accordance with the Forum's Terms of Reference, the Council membership should include the Leader and/or Deputy Leader, Portfolio Holder with responsibility for human resources].

**Employee Representatives**

Six UNISON Representatives Mary Cawley, Ms S Duffell, Anna Jackson, G Martin, K McDonald, Martin Nolan, Shankar Sivashankar  
Three HTCC Representatives (To be advised)

(Note: The Chair of the Employees' Committee shall be a Council side representative in 2006/2007, and the Vice-Chair is to be appointed by the Employee side. These appointments shall thereafter alternate in succeeding years)  
(Mr. S. Sivashankar (Employee Representative) appointed VC 2005/06).

**(3) TENANTS' AND LEASEHOLDERS' CONSULTATIVE FORUM (4)**

	(2)	(2)
<b><u>I.</u></b> <b><u>Members</u></b>	<b>M Ashton (CH)</b> <b>Billson</b>	<b>Currie *</b> <b>O'Dell</b>
<b><u>II.</u></b> <b><u>Reserve</u></b> <b><u>Members</u></b>	1. Anderson 2. Benson 3. -	1. Gawn 2. Gate 3. -

**"ADVISORY" COMMITTEE ESTABLISHED UNDER SECTION 85A OF THE SCHOOLS STANDARDS FRAMEWORK ACT 1998****HARROW ADMISSIONS FORUM (3)**

<b><u>Conservative</u></b>	<b><u>Labour</u></b>
(2)	(1)
<b>Janet Cowan (CH)</b> <b>Solanki</b>	<b>Bill Stephenson *</b>

**Other Representatives**

Community Schools (Governor)	-	Vacancy
Community Schools (Primary)	-	Sue Jones
Community Schools (Secondary)	-	Allan Jones
Jewish School	-	Mrs D Palman
Roman Catholic School	-	Mike Murphy (VC)
Church of England School	-	Mrs S Hinton
Church of England Diocese	-	Kris Uttley
Catholic Schools Diocese	-	Mr Billiet
Primary Elected Parent Governor Representative	-	Mr H Epie
Secondary Elected Parent Governor Representative	-	Mr Sutcliffe
Harrow Council for Racial Equality	-	Prem Pawar
Early Years Development Partnership	-	Helena Tucker
Children's Services Representative	-	(Vacancy)

(CH)  
(VC)  
\*

= Chair  
= Vice-Chair  
Denotes Group Members on Panels for consultation on administrative matters.

**REPRESENTATION ON OTHER SOCIAL SERVICES EXECUTIVE BODIES FOR THE MUNICIPAL YEAR 2006/07**

<b><u>BODY</u></b>	<b><u>Appointment</u></b>
Adoption Panel	Councillor Margaret Davine
Fostering Panel	Councillor Margaret Davine

[Note: In relation to the Adoption Panel, the statutory guidance states that 'where possible, the Local Authority should appoint an elected member from the corporate parenting group or a member with responsibility for children's services.']

**REPRESENTATION ON RAYNERS LANE ESTATE COMMITTEE FOR THE MUNICIPAL YEAR 2006/07**

<b><u>BODY</u></b>	<b><u>Appointment</u></b>
Rayners Lane Estate Committee	1. Councillor Mrs Joyce Nickolay 2. Councillor Ashok Kulkarni

[ Note: The nominees are local ward councillors]

**REPRESENTATION RE – PRIMARY CARE TRUST JOINT WORKING BODIES FOR THE MUNICIPAL YEAR 2006/07**

<b><u>BODY</u></b>	<b><u>Appointment</u></b>
Health and Social Integration Board	1. Eric Silver 2. Margaret Davine
Adult Health and Social Care Partnership	1. Eric Silver 2. Margaret Davine
Children and Young People's Partnership	1. Janet Mote 2. Bill Stephenson

[ Note: There are two appointments for each body]

**CABINET SUPPORT MEMBERS 2006/07**Cabinet Member

Councillor Chris Mote

Councillor David Ashton

Councillor Marilyn Ashton

Councillor Janet Mote

Councillor Mrs Kinnear

Support MembersCouncillor Macleod-Cullinane  
(Councillor Osborn)Councillor John Cowan  
Councillor FerrariCouncillor Anderson  
Councillor Billson(Councillor Christine Bednell)  
(Councillor Eric Silver)Councillor Kara  
Councillor Vina Mithani  
Councillor John Nickolay

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**APPOINTMENTS TO THE BTP PARTNERSHIP BOARD 2006/07**Conservative

C Mote  
David Ashton  
Osborn

Conservative Reserve

Macleod- Cullinane  
Benson  
Weiss

Labour

N Shah  
O'Dell

Labour Reserve

Idaikkadar  
Stephenson

STATUTORY PLAN/ STRATEGY 2006/7 (AND DEADLINE DATE)	OVERVIEW AND SCRUTINY COMMITTEE	CABINET MEETING	COUNCIL MEETING
1. BEST VALUE PERFORMANCE PLAN (30 JUNE 2007)	24 APRIL 2007	15 MARCH 2007	10 MAY 2007
2. LOCAL DEVELOPMENT FRAMEWORK	The Local Development Scheme which sets out a programme for the Local Development Framework is currently being discussed with GOL _____↑		
3. LOCAL IMPLEMENTATION PLAN (Transport)	Approved in 2006 to 2008/2009 _____↑		
4. CORPORATE PLAN (30 JUNE 2007)	24 APRIL 2007	15 MARCH 2007	10 MAY 2007
5. CRIME AND DISORDER REDUCTION/DRUG ACTION STRATEGY	Approved 2005 for a 3 year period _____↑ FEBRUARY 2008		
6. COMMUNITY STRATEGY	Approved in 2004 as the Council's ten year vision _____↑		
7. YOUTH JUSTICE PLAN	Approved until 2007 _____↑		
8. CHILDREN AND YOUNG PEOPLE PLAN	Approved in 2006 for a 3 year period _____↑		